**Agenda**

**MARBEFES Project – Kick-off meeting 4-6 October 2022**

**Venue - IO PAN, ul. Powstańców Warszawy 55, 81-712 Sopot, Poland**

From 4th October 09:15 CET until 6th October 13:00 CET the kick-off meeting will be accessible for an online participation via this link:

<https://us06web.zoom.us/j/83741614153?pwd=SzJoNEZ6NktMQVNqQm4xMnNsUE5JZz09>
Meeting ID: 837 4161 4153

Passcode: 962292

**Day 0 - 18:00 Registration for the meeting and ice breaker at IO PAN**

**Day 1 – Tuesday 4th October @ 09:30 CET**

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| 09:30 | Coffee and informal introductions  |
| 10:00 | Opening Comments – *Jan Marcin Węsławski (IO PAN)** Welcome; Agenda presentation and adoption
 |
| 10:10 | MARBEFES Overview – The Project, The Partners, The Boards – *Joanna Przedrzymirska-Ziółkowska (IO PAN)* |
| 10:30 | Overview of the other-funded Horizon Europe marine projects - *Mike Elliott (IECS)* |
| 11:00 | Presentation by Claire Kwiatkowski and Luiza Melkumian – Project Officer and Project Financial Officer, European Commission: Expectations towards the MARBEFES and its sister projects with Q&A |
| 11:30 | Coffee  |
| 12:00 | MARBEFES vision – presentation of the project goals and expected results *Julie Bremner (CEFAS)* |
| 12:15 | *WP1 Stakeholder involvement and governance rules Herman Hummel (HuFoSs)** Purpose; Activities and Actions, timeline; Deliverables
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| 12:45 | WP2 Broad-belt transects across European seascapes *Artūras Razinkovas-Baziukas (KU)* * Purpose; Activities and Actions; timeline; Deliverables
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| 13:15 | WP3 Biodiversity and ecosystem tools *Julie Bremner (CEFAS)** Purpose; Activities and Actions; timeline; Deliverables
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| 13:45 | Lunch |
| 14:45 | WP4 Ecological, social and economic valuation *Mike Elliott (IECS)* * Purpose; Activities and Actions; timeline; Deliverables
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| 15:15 | WP5 Integration and scenarios *Christos Arvanitidis (LW ERIC)* * Purpose; Activities and Actions; timeline; Deliverables
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| 15:45 | WP6 Upscaling outcomes for governance and stakeholders *Sabine Cochrane (APN)** Purpose; Activities and Actions; timeline; Deliverables
 |
| 16:15 | Discussion on cross-cutting issues and setting up working groups for detailed discussions on PPs involvement and relations/interactions between WPs on the 2nd day |
| 17:30 | Finish for Day  |
| 19:30 | Project Dinner  |

**Day 2 – Wednesday 5th October @ 9:00 CET**

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| 09:00 | Coffee |
| 09:20 | WP7 Management – *Joanna Przedrzymirska-Ziółkowska (IO PAN)** QUARM, Project meetings, Reporting

WP7 Communication – *Joanna Przedrzymirska-Ziółkowska, Paulina Pakszys (IO PAN)** Logo, corporate identity, Website , Sharing documents

***There will be a possibility for partner administrators to dial-in by video conference to this session*** |
| 10:30 | Data management *Leen Vandepitte (VLIZ) and Marcin Wichorowski (IO PAN)*  |
| 11:00 | Coffee |
| 11:30 | Work in groups: detailed discussions on PPs involvement and relations/interactions between WPs. Suggested working groups: * WP1 with WP6 and WP7,
* WP2 with WP3 and WP4,
* WP3 and WP4
* WP5 and WP6,
* other working groups set up on Day 1 (up to 5 working groups)
 |
| 13:00 | Lunch  |
| 14:00 | Wrap up from the working groups  |
| 15:00  | Stakeholders involvement and outreach – joint discussion led by *Herman Hummel (HuFoSs) and Tymon Zieliński (IO PAN),* based on following 5 minutes inspirational presentations:* Stakeholder identification; Stakeholder communication platform - *Herman Hummel (HuFoSs)*,
* BIOcean5D outreach - *Sara Verstraeten (EMBL),*
* Bioblitz events – *Jan Marcin Węsławski (IO PAN)*,
* Ocean literacy in MARBEFES - *Panagiota (Yolanda) Koulouri (HCMR)*.
 |
| 17:00 | Finish for Day  |
| 19:00 | Project Dinner  |

**Day 3 – Thursday 6th October @ 9:00 CET**

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| 09:00 | Coffee |
| 09:20 | General discussion session led by *Julie Bremner (CEFAS)*: * optimising each partner’s involvement in the project based on feedback from the inter-WP meetings (establishment of the working groups and agreement on their *modus operandi*),
* publication planning and scientific misconduct,
* planning BBT actions, discussion on PSAB members,
* other points.
 |
| 10:30  | Coffee |
| 11:00 | General discussion session - agreeing on critical open issues in QARM led by *Joanna Przedrzymirska-Ziółkowska (IO PAN)** project meetings time plan (GA, SC WPs)
* data management handling
* stakeholders management handling
* other points.
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| 12:00 | Summary of discussion, action points and next steps  |
| 13:00 | Lunch |
| 14:00 | End of meeting |